

SCHOOL DISTRICT OF EDGAR  
REGULAR BOARD OF EDUCATION MEETING  
LIBRARY MEDIA CENTER  
May 21, 2025

A. CALL TO ORDER

1. The meeting was called to order by Superintendent Dr. Cari Guden at 6:11 p.m.

B. PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance was led by Dr. Cari Guden.

C. BOARD REORGANIZATION

1. Dr. Guden reviewed the current Board structure:

- President: Corey Mueller
- Vice President: Pam Stahel
- Treasurer: Alison Reinders
- Clerk: Rebecca Normington
- Member: Megan Wesolowski

A motion was made by Pam Stahel, seconded by Alison Reinders, to keep the School Board organized with no changes. The motion passed 5-0. School Board President Corey Mueller took office and led the remainder of the meeting.

D. ROLL CALL

1. 5 school board members (Corey Mueller, Alison Reinders, Becca Normington, Pam Stahel, Megan Wesolowski), 4 administrators (Cari Guden, Lisa Witt, Mike Wilhelm, Rich Twomey), 1 student, 4 guests.

E. EDGAR SCHOOL DISTRICT STRATEGIC PLAN

1. The district's Mission, Vision and Values statements were acknowledged by Corey Mueller.

F. WRITTEN NOTICE OF THIS MEETING HAS BEEN POSTED AND SENT TO THE MEDIA ON

1. Friday, May 16, 2025

G. RECOGNITION OF PERSONS WISHING TO ADDRESS THE BOARD

1. Public participation: None.

H. STAFF/STUDENT PRESENTATIONS

1. LMC update, review of Ready Library Plan. LMC director Linda Hamann provided a wrap-up of the year's activities. 650 books were purchased through the RIF (Reading is Fundamental) program, which allows students to take books home to keep. The LMC supports the Act 20 curriculum. Edgar was part of a national database survey. Ms. Hamann suggested Wisconsin biographies be added to the database, which resulted in many such books being added to the database.

2. Food service update: Food service director Rebecca Larson reported that the number of meals served this year was lower than the prior year, likely due to decreased enrollment and the open campus policy. Mrs. Larson is reviewing menus for possible changes for next year.
  - Breakfast 2024-2025: 23,153 (28,628 the prior year)
  - Lunch 2024-2025: 57,999 (60,667 the prior year)
2. IT report: Information technology director Chris Trawicki reviewed statistics from the past year and reviewed upcoming projects:
  - 314 documented help tickets to date for the school year.
  - Summer projects:
    1. Phone system upgrade in June
    2. General updates and maintenance
    3. Scheduled equipment replacement: Chromebooks, teacher laptops, office desktops.
  - Mr. Trawicki will be applying for grants to help pay for future updates including a new bell/paging system.

#### I. ADMINISTRATIVE REPORTS

- 1) District Administrator Dr. Cari Guden shared the following:
  - a) Meetings and conferences she attended in April
  - b) Communication:
    - 1) MCSE April board highlights
    - 2) Social School 4 EDU social media report card for Feb.-April 2025
    - 3) Social School 4 EDU social media management client feedback
    - 4) WASBO University: Morgan Mueller completed WASBO University's School Business Office Professionals Certificate. Mrs. Mueller was among those receiving certificates during the May 16 WASBO Spring Conference.
    - 5) Dept. of Education Title VI Compliance Certification. Dr. Guden reviewed legal guidance in response to a request to certify compliance with new federal policy.
    - 6) The June board meeting schedule was discussed: Regular Board Meeting (6:00 p.m.), Special Board Meeting and Budget Hearing (7:00 p.m.), and Annual Board Meeting (7:30 p.m.) are scheduled for June 25.
    - 7) The district is working with a consultant to review and update the strategic plan. Strategic planning will take place Sept. – Dec. 2025.
  - c) Correspondence
    - 1) A thank you note from Ms. Jen Krueger was shared with Board members.
    - 2) Thank you from MCSE
- 2) Administrators
  - a) Elementary principal Dr. Lisa Witt reported on:
    - 1) Summer school update: Registration is slightly down from last year. The goal is to have 400 students enrolled.
    - 2) End of year testing:

- a. Aimswebplus (Grades 4K-5), BEST (grades 4K-5)
  - b. K-3<sup>rd</sup> grade: 28 students on a reading plan
  - c. 4-5 grade: 23 students on a reading plan. Act 20 is not required for grades 4-5 but is what we need to be doing.
- 3) Curriculum updates
- a. K-12 Math will be a focus of summer curriculum review Aug. 4-7. No substantial changes are expected with Illustrative Math curriculum.
    - o Elementary, middle and high school instructors will receive training in Illustrative Math
    - o Special education instructors will receive math training with MCSE
    - o Curriculum maps will be updated
  - b. 2025-2026: K-12 elective curriculum reviews
    - o Spanish
    - o Music (choral, band)
    - o PE and health
    - o Art
    - o Tech education
    - o Ag
    - o Business
    - o Family and Consumer Science
    - o LMC and computers
    - o Guidance
- 4) Act 20 updates: Several elementary teachers completed LETRS (Language Essentials for Teachers of Reading and Spelling) Vol. 1 training and 316 licensure through CESA 9. Having 316-licensed reading teachers in the classroom has been extremely helpful. Additional elementary teachers will receive LETRS training. LETRS Vol. 2 training is scheduled for Summer 2026.
- 5) Achievement Gap Reduction (AGR) for 2025-2026:
- a. Goal is 18:1 student to teacher ratio. Dr. Witt outlined the strategy for achieving this ratio in each elementary grade level.
- 6) Upcoming dates:
- a. May 14: 5<sup>th</sup> grade band parent meeting
  - b. May 28: Grade 3-5 track and field day
  - c. May 29: May Family Fun Night (roller skating at Melody Gardens)
  - d. May 30: May Celebration Assembly
  - e. June 3: Elementary end-of-year Celebration Assembly and Cat Carnival
  - f. June 4: Students meet their new teachers
- b) Middle/high school principal Mike Wilhelm reported on
- 1) FastBridge Testing: High school and special education students have completed their testing. Middle School teachers met and are planning for fall.
  - 2) Students participated in community service day May 6. Thank you to Mrs. Kris Federwitz for coordinating the activities.
  - 3) Important dates:

- a. May 14: Senior Awards
- b. May 21: HS Student of the month/awards
- c. May 21: End-of-year Continuous Improvement Plan team meeting with CESA 9
- d. May 22: 2025/2026 mentor meeting
- e. May 23: Graduation practice, senior picnic, graduation
- f. May 31: FFA departs for Canada fishing trip
- g. June 2: MS academic awards
- h. June 3: 8<sup>th</sup> grade promotion
- i. June 4: Last day with students
- j. June 5: Last day for staff, grades due

c) Special education coordinator Rich Twomey reported:

- a. Collaborative Coaching Cycles – A new approach
  - o New coaching model focused on collaboration and student outcomes
  - o Success was shared and requested by additional teachers
  - o Highlights include:
    - (i) Topics: Reading instruction, IEP development, paraprofessional oversight, behavior data
    - (ii) Small group format for targeted discussion, action planning
    - (iii) Builds strong working relationships between special ed staff and leadership
    - (iv) Non-evaluative, student centered, focused on Continuous improvement
  - o MCSE updates: Edgar staff and teachers who received MCSE awards:
    - (i) Jenny Rahn – New Special Education Teacher of the Year
    - (ii) Jen Krueger – Support Staff of the Year
    - (iii) Colin Hanson, Nathan Holtz – Regular Education Teachers of the Year
    - (iv) Michelle Russ – Director's Choice Award

3) Student Board Member report: Mia Stencil reported

- a) Softball, baseball and track teams are in their playoff seasons
  - Baseball team won conference title
  - In track, girls long jump, boys pole vault records were broken
- b) Spring concerts
- c) Blood drive
- d) Senior awards
- e) Graduation coming up
- f) Board members thanked Ms. Stencil for voicing student concerns and reporting on activities throughout the school year.

4) Board members:

- a) Board members discussed the need to pay attention and take action as necessary in response to legislative activities that affect education policy and funding. Meetings to discuss positions and actions in response to specific issues may be scheduled.

J. CONSENT AGENDA

- 1) Approval of the agenda, minutes, financial statements, and bills for payment
  - a) A motion was made by Alison Reinders, seconded by Megan Wesolowski, to approve the agenda, financial statements, bills for payment, checks #109719 to #109876 plus direct withdrawals totaling \$706,230.26, and minutes for the April 16, 2025, regular board meeting. The motion carried 5-0.
- 2) Personnel:
  - a) Annual organization structure
    - i. Designation of an official depository: Nicolet Bank
    - ii. Designation of an official newspaper for publication of public notices: Record Review
    - iii. Date, time, location of regular meetings: Third Wednesday of the month, 6 p.m., LMC
    - iv. Appointment of legal advisor: Weld Riley, S.C.
    - v. WASB correspondent: Corey Mueller
    - vi. CESA Convention delegate: Corey Mueller
    - vii. MCSE Board member: Alison Reinders

A motion was made by Pam Stahel, seconded by Megan Wesolowski, to approve the annual organization structure items, i. – vii., as listed. The motion carried 5-0.

- b) Staff resignations, retirements:
  - i. Mr. Doug Borchardt submitted his resignation as full-time custodian.
  - ii. Ms. Alyssa Drake submitted her letter of resignation as Family and Consumer Education teacher.
- c) Staff hires:
  - i. Jade Schenzel – Family and Consumer Science
- d) 2025-2026 request for 80% contract
  - i. Ms. Jenny Pritzl submitted a request for a 80% contract as elementary guidance counselor.
- e) 2025-2026 Varsity Coaches (Fall and Winter)
  - i. Football head coach: Mr. Jerry Sinz
  - ii. Volleyball head coach: Mr. Evan Krebsbach
  - iii. Cross country head coach: Mr. Dennis Webb
  - iv. Boys' basketball head coach: Mr. Zach Paul
  - v. Girls' basketball head coach: Ms. Nicole Nowak
  - vi. Wrestling head coach: Mr. Andrew Lukasko

A motion was made by Megan Wesolowski, seconded by Pam Stahel, to approve the personnel recommendations b-e above. The motion carried 5-0.

- 3) Finance
  - a) COBRA rates for 2025-2026: Diversified Benefit Services provides the district's COBRA services, which renew as of July 1, 2025. Monthly administration fees remained the

same as the prior year (.75/eligible/month). The monthly administration minimum increased from \$60/month to \$65/month.

- b) Insurance coverage from EMC for Property, General Liability, Crime, Auto, Linebacker, Umbrella, Cybersecurity and Worker's Compensation for 2025-2026 decreased by \$4,164 compared to the prior year. The new rate will be \$81,260 for the year.
- c) Transportation contract: Transportation costs for 2025-2026 increased by 3.5%. The yearly rate for 7 buses totals \$444,121.69. Fuel costs are paid directly by the district. Co-curricular and special needs buses are charged additional costs based on usage.

A motion was made by Pam Stahel, seconded by Megan Wesolowski, to approve the Finance items noted above (a – c). The motion carried 5-0.

4) Policy

- a) Future Ready Library Plan for 2025-2026
- b) Academic and Career Program (ACP/E4E Plan) for 2025-2026

A motion was made by Becca Normington, seconded by Alison Reinders, to approve the Future Ready Library Plan and ACP/E4E Plan as presented. The motion carried 5-0.

K. OTHER BUSINESS

- 1. Signing of diplomas

L. RECOGNITION OF PERSONS WISHING TO ADDRESS THE BOARD

- 1. Public participation – None

M. BOARD SUGGESTED FUTURE AGENDA ITEMS

- 1. Valedictorian policy
- 2. Cell phone policy

N. CONSIDERATION OF A MOTION TO CONVENE INTO CLOSED SESSION

- 1. Consideration of a motion to convene into closed session pursuant to Wis. Stat. S. 19.85(1)(f), for purposes of considering financial, medical, social or personal histories of disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, to wit: discussion on specific student behavior and disciplinary actions. And (1)(c), for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility i) Administration Evaluations and ii) Administration and Support Staff 2025-2026 Contracts.

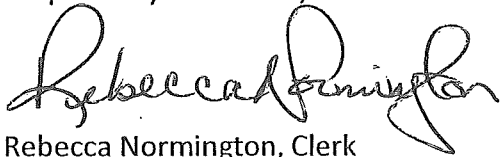
A motion was made by Pam Stahel, seconded by Becca Normington, to convene in closed session for discussion of the above. A roll-call vote was taken: Pam – yes; Alison – yes; Corey – yes; Becca – yes; Megan – yes. The motion carried 5-0. The board adjourned to closed session at 8:09 p.m.

O. RECONVENE IN OPEN SESSION AND ACT ON ITEMS THAT REQUIRE ACTION IN OPEN SESSION IF NECESSARY

1. No additional action was necessary, and the Board did not reconvene in open session.

P. ADJOURN

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Rebecca Normington". The signature is written in dark ink and is positioned above the printed name.

Rebecca Normington, Clerk